



AA/CRAC Joint Safety Meeting Notes

Meeting date – Tuesday, January 19th, 2020 at 10:00 am (virtual meeting)

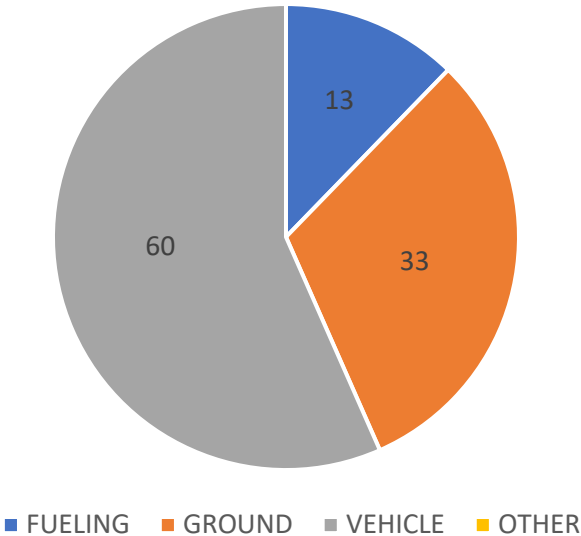
Name	Company/Organization	Name	Company/Organization
John Fitzgerald	Airport ARFF	Sam Burton	American Airlines
Dereck Tingfah	Airport Operations	Billy Heron	American Airlines
Jacob Hiller	Airport Operations	Cynthia Jansen	Delta Airlines
Alyssa Ferdinand	Airport Operations	Samantha Burch Stanley	Delta Airlines
Kevin McDaniel	Airport Operations	Sean Everett	Trego Dugan/Allegiant
Matthew Tenney	Airport Police	Sarah Boon	Piedmont Airlines
Carlene Lawson-McCloud	Airport Building Services	Krystal Grant	Millionair
Hollie Baron	Airport Operations		

- Joint Safety Committee (JSC) core values and mission statement.
 - Core Values
 - To promote a positive safety culture that is inclusive of all companies and government entities.
 - Establish and support cooperation between groups through positive relationships.
 - Address unsafe practices or violations.
 - Learn from others.
 - Mission Statement
 - To ensure the safety of passengers and employees, the protection of all assets, compliance with all applicable policies of the Capital Region Airport Commission, and government entities of the Richmond International Airport family.
- Began safety meeting with a quote from Rev. Dr. Martin Luther King Jr.
- Introduction and Welcome – Airport Operations Officer Alyssa Ferdinand facilitated meeting
 - Introduced new Airport Operations Officer, Jacob Hiller
- **Security Matters with Hollie Baron**
 - Hollie Baron introduced Nicole Wheeler, a UGE employee who is the latest recipient of the ACE Award. Hollie then went on to explain how Nicole challenged a non-badge holder in the AOA who was under escort by an individual who was not present.
- **Living the Values Recipients**
 - Andrew Wilhelm (Capital Region Airport Commission)
 - Jesse DePriest (Delta Air Lines)
- **RIC Safety Topics (#RICsafe)**
 - **Airfield Safety and Security** – RIC Airport Operations conducted the annual, year-end review of written violation notices issued for infractions of CRAC Rules and Regulations.

The review covered the time period from 1/1/19 to 12/31/19. Violations were grouped by type: GROUND OPERATIONS, VEHICLE OPERATIONS, BULK FUEL HANDLING AND STORAGE, and OTHER.

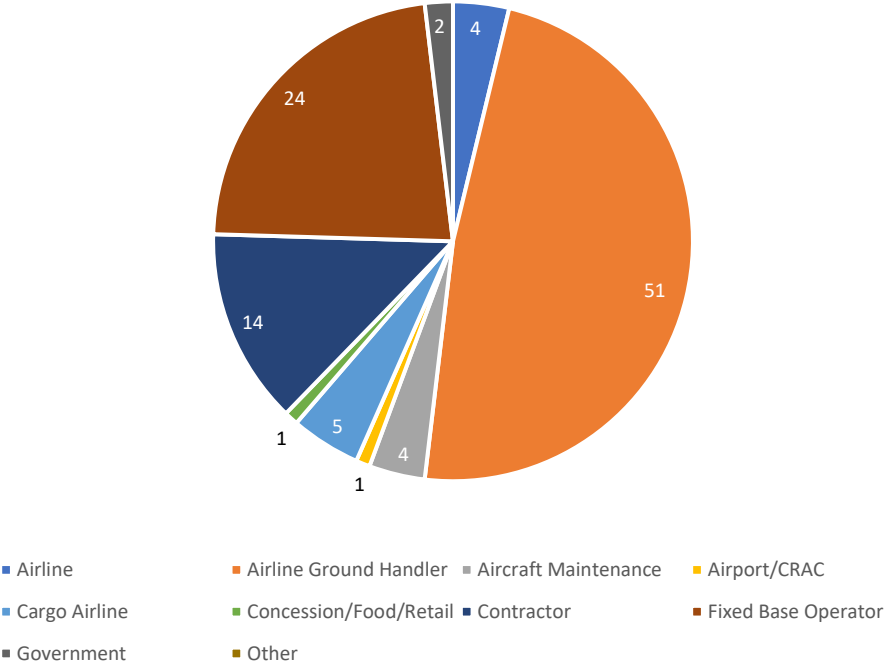
- **VIOLATIONS BY TYPE**

Violations by Type
YEAR END TOTAL - 106



- **Sorted by Employer Type**

By Employer Type



- **Violations by Infraction**

INFRACTION	TOTAL #	TYPE
Deadman Control-Operational-undefeated	1	FUELING OPERATIONS
Sufficient Rest for Driver-Sleeping In a Vehicle	1	FUELING OPERATIONS
Vehicle Parking->50' from buildings – 10' apart	1	FUELING OPERATIONS
Vehicles Prohibited in AOA/SIDA	1	VEHICLE OPERATIONS
Driving Distance from Aircraft Exhaust	1	VEHICLE OPERATIONS
Aircraft Power Back/Push Back	2	VEHICLE OPERATIONS
Failure to Properly Display ID while in AOA/SIDA	2	GROUND OPERATIONS
Fail to Properly Secure Baggage Roll-Up Door	2	GROUND OPERATIONS
Movement Area (unauthorized)	2	VEHICLE OPERATIONS
Limits on entry to SIDA/AOA: Fail to Properly Escort	4	GROUND OPERATIONS
License & Badge Requirements (No Valid or Suspended OL)	4	VEHICLE OPERATIONS
DUI or Driving Unsafe Manner (Reckless Driving)	5	VEHICLE OPERATIONS
Fail to Secure/Monitor Door leading to AOA/SIDA	6	GROUND OPERATIONS
Driving Between Aircraft & Loading Gates	8	VEHICLE OPERATIONS
Limits on entry to SIDA/AOA: Piggybacking / Unauthorized	8	GROUND OPERATIONS
Traffic Signals & Markings	9	VEHICLE OPERATIONS
Chocked Vehicle- <u>2 wheel</u> chocks required	10	FUELING OPERATIONS
DUI or Driving Unsafe Manner (No seatbelt)	11	VEHICLE OPERATIONS
Fail to Close/Lock AOA Fenceline Gate prior to Departure	11	GROUND OPERATIONS
License & Badge Requirements (Fail to Possess)	17	VEHICLE OPERATIONS

- “The Big Three”

- License & Badge Requirements (Fail to Possess)
 - Failure to Secure/Monitor Door Leading to AOA/SIDA.
 - Driving Unsafe Manner (No Seat Belt)

- Total violations CY 2019 – 138 Total violations CY 2020 – 106 (24% decrease)

- Customer Service IET is now required for newly badged employees
- In Terminal Employee Survey found on the ricairportal.com page
- **RICsafe – Safety News and Topics**

- **F.O.D on the Air Carrier Ramp**
 - Due to operator error, garbage was scattered across the Air Carrier Ramp. Users must ensure that the garbage is disposed of properly so that the wind does not blow it across the ramp and potentially the taxiways.
- **Vehicle Accident by Concourse A Overpass**
 - On the night of January 3rd, while using the cross walk, an employee was struck by a car as they crossed the street
 - There are no details of what caused the accident
 - Measures to prevent accidents like these:
 - Driving at walking speed in congested areas
 - Wearing high visibility gear during low visibility hours
 - Maintaining situational awareness always
- **Perimeter Fence Breach**
 - On January 11th, a vehicle crashed into the east perimeter fence creating an opening in said fence
 - A contractor was able to put in a new fence and complete the replacement on January 11th
- **Vehicle on Fire at Buenos Aires Ezeiza Airport**
 - Employees were able to put out fire with extinguisher due to their fire extinguisher training
 - Interim ARFF Chief John Fitzgerald went over how to use a fire extinguisher along with certain things to remember
 - Chief Fitzgerald also mentioned that ARFF offers Fire Extinguisher Training
- **New FAA Drone Regulations**
 - Airport Operations Officer Kevin McDaniel spoke on the two most recent official regulations that the FAA has released information on
 - First regulation: FAA requires drones to have remote identification
 - Second regulation: Drones will be allowed to fly over people and at night under certain conditions
- **Man Living Undetected in O'Hare Airport for Three Months**
 - Trespasser at Chicago Airport stayed in the secure area from October 2020 to January 2021
 - Trespasser stole Airport ID Badge
 - It is important to challenge people that raise suspicions at the airport
- **Aircraft Damaged at Airport in Poland**
 - A truck and an Airbus 320 collided with no one inside either of them
 - It is important to make sure that all vehicles are chocked when no one is inside
- **Aircraft Damaged at Airport in China**
 - A Boeing 737's left wing was damaged by a de-icing truck
 - Reminder to always drive with caution around aircrafts and to pay extra attention in specific weather conditions
- **Plane Crash in Indonesia**
 - A Boeing 737 carrying 62 passengers crashed into the sea after taking off from airport in Jakarta, Indonesia

- As of January 12, 2021, the flight data recorder has been found
 - The cause for the accident has not yet been issued
- **Human Trafficking Awareness Month**
 - Played a video about Human Trafficking victims being transported through airports
 - Highlighting that there will be a Human Trafficking Awareness Virtual Seminar this month
- **Construction Update**
 - Three significant airside projects on-going
 - Concourse A Extension
 - Runway 7/25 Conversion to Taxiway Hotel
 - Concourse B Security Checkpoint Expansion – Completion: March 2021
- **RIC Joint Safety Meeting Townhall**
 - ARFF Chief John Fitzgerald stated that COVID-19 numbers are still on the rise in Virginia
 - Also, the Emergency Workplace Standards for COVID 19 has become the Final Workplace Standards
 - These standards can be seen on the Department of Labor’s website
 - Airport Police Chief Matthew Tenney went over the Airport Police’s response to the alert of a violent passenger (AA Level 2) on the aircraft
 - The airline would contact Airport Operations who would then contact Airport Communications who would alert Airport Police
 - The plane would then park at the gate and the other passengers would deboard the plane
 - Airport Police then boards the plane and guides the passenger off the plane taking them to an area to interview them
 - American Airlines Manager Billy Heron described a recent situation in which Airport Police was involved with helping a human trafficking victim deboard an American Airlines flight from Charlotte, NC and get to safety
- **RIC Safety Calendar – February Attached**
 - **February 2, 2021** – Groundhog Day
 - **February 4, 2021** – World Cancer Day
 - **February 7, 2021** – National Fettuccine Day
 - **February 9, 2021** – RWY 16/34 Closure
 - **February 12, 2021** – Abraham Lincoln’s Birthday
 - **February 14, 2021** – Valentine’s Day
 - **February 15, 2021** – Presidents Day
 - **February 16, 2021** – Joint Safety Meeting
 - **February 23, 2021** – RWY 2/20 Closure
 - **February 27, 2021** – International Polar Bear Day

Meeting adjourned at 11:00 am

Next meeting date Tuesday, February 16, 2021

RICHMOND
INTERNATIONAL AIRPORT

FEBRUARY

Happy Valentine's Day

SAT30	SUN31	MON	TUE	WED	THU	FRI
		1	2 Groundhog Day	3	4 World Cancer Day	5
6	7 National Fettuccine Alfredo Day	8	9 RWY 16/34 Closure	10	11	12 Abraham Lincoln's Birthday
13	14 Valentine's Day	15 Presidents Day	16 Joint Safety Meeting	17	18	19
20	21	22	23 RWY 2/20 Closure	24	25	26
27 International Polar Bear Day	28					

Visit RIC Airport Operations: <https://ricairport.com>